

Fleetwood Festival of Transport

Vehicle Entry Form

PLEASE NOTE: We require exhibit vehicles to enter the footprint at the nearest point to their allocated Zone. Your allocated Zone will be indicated on your pass. Please stay on Dock Street until you see the sign pointing to your allocated Zone. You will not be able to drive down Lord Street until you are in the correct location for safety reasons.

Vehicle Entry details: Free of charge	
Make:	Make:
Model:	Model:
Reg. No:	Reg. No:
Year:	Year:
Class (circle): A B C	Class (circle): A B C
Any special requests?	
Your Name:	Business/Club Name:
Address:	
Town:	E-mail:
Post code:	Contact Number:
The Secretary FFOT CIC Jones Harris Ltd. 17 St. Peters Place Fleetwood Lancs FY7 6EB	Signed:
	Print Name:
	Date:

Terms and Conditions

Please read these terms and conditions before you return the booking form.

Vehicles:

1. Vehicles must be on site between 07:30 and 09:00 and must not leave until after 16:30.
2. To cancel, please give adequate notice to the Secretary – contact details below.
3. **The FFoT Directors reserve the right to refuse any application deemed to be contrary to the safety and well-being of the event.**
4. Marshals are responsible for the safety and security of this event therefore you are requested to comply with all parking instructions.
5. Where necessary, all documentation and insurance requirements are the responsibility of the Exhibitor and must be shown if requested by a Festival Official.
6. Please display your Vehicle Pass prominently before arrival for easier identification.

Stalls: (in addition to the above):

1. All stalls/vehicles to be fully erected/in place by 09:00. All your support vehicles must be removed from the footprint by 09:00 *including those with disabled passes*.
2. All bookings will be confirmed with the issue of a pass at least seven days before the date of the festival. Please inform us if the pass has not been received by that time.
3. **Full payment must be made with your application.**
4. Allocation of site will be at the discretion of the FFoT Directors. Requests for particular spaces will be taken into account but cannot be guaranteed.
5. In the event of a dispute arising between registrants for whatever reason the FFoT Operations Director's decision will be final.
6. The stall holder/entertainment provider must present copies of Public Liability Insurance (minimum £5 million) on the day to our Health & Safety Officer/s on request.
7. Strict limitations are in force for the sale of food and alcohol. No one will be permitted to sell food from a stall or mobile catering vehicle without the consent of the FFoT Directors and supply of alcohol is forbidden (no bottles on tombolas) except from Licensed Premises. All mobile caterers must provide full information about food to be offered, including Food Allergy information.
8. All stalls/vendors must place their Pass in a prominent position on their exhibit/stall for inspection on the day.
9. **All Licences and Insurances must be current and available for inspection if required by the authorities.**

A Pass with guidelines and information about the event will be issued AFTER THE CLOSING DATE, around TWO WEEKS before the event, and sent by post.

Correspondence address:

The Secretary FFOT CIC, Jones Harris Ltd
7 St. Peters Place, Fleetwood, Lancs FY7 6EB